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West Berkshire Council Forward Plan
10 October 2017-31 December 2017

The items included in the Forward Plan were correct at the time of publication. The Forward Plan may however change and you are asked to contact Moira Fraser - Tel (01635) 519045 or email moira.fraser@westberks.gov.uk to confirm the contents of any meeting agenda before attending. Executive decisions may be taken by the Executive acting as a collective body or by officers acting under delegated powers.

Reference	Item	Purpose	Decision Body	Month/Year	Executive	ID	Date Report Published	Council	Governance and Ethics Committee	OSMC	Other	Officer and Contact No	Directorate	Lead Member	Consultee(s)	Part II	Call In
EX3338	Annual Report (Performance)	To present the Council's Annual Performance Report to the Executive.	EX	01 October 2017	19/10/17 EX		11/10/17					Catalin Bogos	Resources	Leader of the Council, Strategy			
EX3371	The transfer of the leasehold of the Hungerford Library building to Hungerford Town Council	To transfer the leasehold.	EX	01 October 2017	19/10/17 EX		11/10/17					Paul James	Environment	Culture and Environment			
EX3378	Homelessness Reduction Act 2017	To advise the Executive that the new Homelessness Reduction Act 2017 (HRA) places significant new duties to prevent and relieve homelessness on local authorities and to seek approval for an increase in Housing Team resource of £455,400. The additional resource to include an additional 9 FTE officers, and a rented offer fund and a new IT system.	EX	01 October 2017	19/10/17 EX							Gary Lugg	Environment	Planning and Housing		No	Yes
EX3342	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 October 2017	19/10/17 EX		11/10/17					Richard Turner	Communities	Leader of the Council		Yes	No
ID3322	Parking scheme - Consolidation Order Amendment 26	To consider the responses received during statutory consultation	ID	01 October 2017		01/10/17	tbc					Alex Drysdale	Transport and Countryside	Highways & Transport			
ID3237	West Berkshire Forward Plan – 14 November 2017 to 31 January 2018	To agree the Forward Plan for the next four months.	ID	01 October 2017		12/10/17	04/10/17					Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service		
ID3295	Approval of Community Plans	To agree any Community Plans which have been presented.	ID	01 October 2017		01/10/17	tbc					Jo Naylor	Resources	Community Resilience & Partnerships			
ID3363	Children and Family Services Annual Complaints Report	For information.	ID	01 October 2017		01/10/17	tbc					Rachel Brickman	Communities	Children, Education & Young People			
ID3374	A4 Newbury to Calcot Cycle Improvements (Phase 1)	To inform the Executive Member for Highways and Transport of responses received during public consultation on a highway improvement scheme and agree a course of action.	ID	01 October 2017		18/10/17	10/10/17					Neil Stacey	Environment	Highways & Transport			
ID3377	A339 Newbury - No Right Turn Traffic Regulation Order Between Swan Roundabout & Pinchington Lane	To consider the response received during statutory consultation	ID	01 October 2017		01/10/17	tbc					Glyn Davis	Environment	Highways & Transport			
ID3380	Outside Body Appointment	To appoint substitute representatives to the City Deal Joint Committee.	ID	01 October 2017		10/10/17	tbc					Jude Thomas	Resources	Leader of the Council			
ID3382	Winter Service Plan 2017-18	To approve the Winter Service Plan 2017-18	ID	01 October 2017		18/10/17	10/10/17					Andrew Reynolds	Environment	Highways and Transport		No	Yes
EX3372	The transfer of the freehold of the Corn Exchange to the Corn Exchange (Newbury) Trust	To transfer the freehold.	EX	01 November 2017	23/11/17 EX		15/11/17					Paul James	Environment	Culture and Environment			
EX3343	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 November 2017	23/11/17 EX		15/11/17					Richard Turner	Communities	Leader of the Council		Yes	No

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GE3370	Risk Management - Review for Governance and Ethics Committee	At the meeting of the G&E Committee on the 23rd November 2015 Councillor James Cole, commenting on a report outlining the Council's risk management approach, raised some reservations about the approach taken by the Council. The committee asked Councillor James Cole to review the Council's approach to risk management and report back to the committee in due course. This report outlines the results of that review and makes a number of recommendations for improving the Council's risk management arrangements.	GE	01 November 2017					27/11/17 GE			Ian Priestley	Resources	Corporate Services			
GE3257	Financial Statements 2016/17 - Annual Audit Letter	To provide Members with the Final Annual Audit Letter 2015/16 from KPMG, this audit letter summarises the outcome from their audit work at West Berkshire Council in relation to the 2015/16 audit year.	GE	01 November 2017			17/11/17		27/11/17 GE			Lesley Flannigan	Resources	Finance, Transformation and Economic Development			
GE3270	Outcome of the External Review of Internal Audit	To provide members with the results of the external review of internal audit and seek comments on any proposed actions.	GE	01 November 2017			17/11/17		27/11/17 GE			Ian Priestley	Resources	Corporate Services			
ID3238	West Berkshire Forward Plan – 12 December 2017 to 28 February 2018	To agree the Forward Plan for the next four months.	ID	01 November 2017		09/11/17	01/11/17					Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service		
ID3239	West Berkshire Forward Plan – 05 January 2018 to 31 March 2018	To agree the Forward Plan for the next four months.	ID	01 November 2017		30/11/17	22/11/17					Moira Fraser	Resources	Leader of the Council, Strategy	Corporate Directors and Heads of Service		
ID3296	Approval of Community Plans	To agree any Community Plans which have been presented.	ID	01 November 2017		01/11/17	tbc					Jo Naylor	Resources	Community Resilience & Partnerships			
PC3214	Scale of Costs, Charges and Expenses at Elections of District Councillors and Town/ Parish Councillors	To consider the remuneration offered for various roles associated with elections.	PC	01 November 2017							tbc	Moira Fraser	Resources	Corporate Services		No	Yes
C3093	Amendments to the Constitution - Scheme of Delegation	To review and amend sections of the Scheme of Delegation in light of legislative changes and current practice.	C	01 December 2017			18/11/17	07/12/17 C	27/11/17 GE			Sarah Clarke	Resources	Leader of the Council, Strategy		No	No
C3221	Proposed Member Development Programme - 2018/19	To agree the proposed Member Development Programme for 2017/18.	C	01 December 2017			29/11/17	07/12/17 C				Jude Thomas	Resources	Leader of the Council, Strategy			
C3222	Activity Team West Berkshire Fees and Charges 2018/19	To consider the fees and charges for the 2017/18 Activity Team West Berkshire programme in order to enable the service to competitively advertise and promote activities and maximise advanced bookings and income.	C	01 December 2017			29/11/17	07/12/17 C				Jim Sweeting	Environment	Health and Wellbeing			
C3223	Leisure Centre Fees and Charges 2018	To implement the contractual requirement for an annual price review for 2018 for the leisure contractor to come into effect from 1st January 2018.	C	01 December 2017			29/11/17	07/12/17 C				Jim Sweeting	Environment	Health and Wellbeing			
C3224	2018/19 West Berkshire Council Timetable of Public Meetings	To recommend a timetable of meetings for the 2018/19 Municipal Year.	C	01 December 2017			29/11/17	07/12/17 C				Moira Fraser	Resources	Leader of the Council, Strategy			
C3225	Presentation of the West Berkshire Community Champion Awards	The Chairman will present the following Community Champion awards for 2017: <input type="checkbox"/> Volunteer of the Year; <input type="checkbox"/> Community Group of the Year; <input type="checkbox"/> Lifetime Achievement Award.	C	01 December 2017				07/12/17 C				Jude Thomas	Resources	Chairman of Council			
EX3369	Staffing implications associated with savings put forward to deliver the 2018/19 Revenue Budget: approval to pay redundancy payments (Paragraph 1 - information relating to an individual, Paragraph 2 - information identifying an individual)	To seek approval to make the redundancy payments set out in this report associated with savings to deliver the 2018/19 Revenue Budget.	EX	01 December 2017	21/12/17 EX		13/12/17					Robert O'Reilly	Resources	Corporate Services		Yes	No
EX3247	Key Accountable Performance 2017/18: Quarter Two	To report quarter two outturns against the Key Accountable Measures contained in the 2017/18 Council Performance Framework and any additional performance intelligence.	EX	01 December 2017	21/12/17 EX		13/12/17					Catalin Bogos	Resources	Leader of the Council, Strategy			
EX3304	Financial Performance Report 2017/18 - Quarter Two	To inform Members of the latest financial performance of the Council.	EX	01 December 2017	21/12/17 EX		13/12/17					Melanie Ellis	Resources	Finance, Transformation and Economic Development		No	Yes

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EX3344	Proposed Property Investment (Paragraph 3 - information relating to financial/business affairs of particular person)	To agree to the potential purchase of a property which does not conform with the criteria of the Property Investment Strategy	EX	01 December 2017	21/12/17 EX		13/12/17					Richard Turner	Communities	Leader of the Council		Yes	No
EX3381	Waste Management Savings Phase 1 (Paragraph 3 – information relating to financial/business affairs of particular person)	To consider a Council change to the Integrated Waste Management Contract relating to Street Cleansing and Litter Picking Services.	EX	01 December 2017	21/12/17 EX		13/12/17					Jackie Ward	Environment	Culture and Environment	6 weeks public consultation from 11/09/17	Yes	Yes
ID3297	Approval of Community Plans	To agree any Community Plans which have been presented.	ID	01 December 2017		01/12/17	tbc					Jo Naylor	Resources	Community Resilience & Partnerships			
ID3379	Council wide revision of weight limit orders.	To consider the response received during statutory consultation	ID	01 December 2017		01/12/17						Glyn Davis	Environment	Highways and Transport		No	Yes